

Time		Item	Type	Pages	Presenter
7:30 (5 min)	<b>1.0</b>	Land Acknowledgement, Call to Order, Quorum and Conflicts/Announcements			J. Russell
7:35 (5 min)	<b>2.0</b>	Approval of the Agenda	APPROVAL		J. Russell
	<b>3.0</b>	Approval of the May 31, 2025 AMM minutes draft  <i>Enclosure: 3.0 May 31, 2026 AMM minutes draft</i>	APPROVAL	2-3	J. Russell
7:40 (12 min)	<b>4.0</b>	CFPC Greetings	INFORMATION		M. Allen
7:52 (5 min)	<b>5.0</b>	President's Report  <i>Enclosure: 4.0 President's Report</i>	APPROVAL	4	J. Russell
7:57 (5 min)	<b>6.0</b>	Finance Report  <i>Enclosure: 5.0 2025 Year-End Financials</i>	INFORMATION	5-7	K. Boulay
8:02 (2 min)	<b>7.0</b>	Appointment of Auditors for 2027	APPROVAL		J. Russell
8:04 (5 min)	<b>8.0</b>	Nomination Report & Election of Directors	APPROVAL		J. Russell
8:09 (5 min)	<b>9.0</b>	2026 Awards Recipients	INFORMATION		J. Russell
8:14 (5 min)	<b>10.0</b>	Adjournment of the 2026 NBCFP AMM	APPROVAL		J. Russell

**Present:** Jennifer Russell (Chair)  
Karine Boulay  
Darren Martin  
Julie Levesque-Taylor  
Natalie Cauchon

**Regrets:** Julie Moffitt  
Scott Fenwick  
Melanie Jones  
Jennifer Hall

**Recorder:** Jocelyn Fisher

---

### **1.0 Land Acknowledgement, Call to Order, Quorum and Conflicts/Announcements**

The Chair opened the meeting with the land acknowledgement and Conflict of Interest statements. The meeting was called to order at 5:00 PM – it started late due to the conference running over. No conflicts were declared.

### **2.0 Approval of the Agenda**

There were no additions or changes to the agenda.

**UPON MOTION** duly made by Darren Martin and seconded by Ravneet Comstock, it is unanimously **RESOLVED** to approve the May 31, 2025 AMM agenda.

### **3.0 Approval of the 2024 AMM Meeting Minutes**

**UPON MOTION** duly made by Karine Boulay and seconded by Nicholas Ault, it is unanimously **RESOLVED** to approve the 2024 AMM meeting minutes.

### **4.0 Finance Report**

The Past-President reviewed the year-end statement as prepared by Greene CPA.

There were no red flags for Greene CPA in their report.

**UPON MOTION** duly made by Karine Boulay and seconded by Nicholas Ault, it is unanimously **RESOLVED** to approve the 2024 year-end report as prepared by Greene CPA.

## 5.0 Appointment of Auditors for 2025 Year End

**UPON MOTION** duly made by Karine Boulay and seconded by Jean-Pierre Arseneau, it is unanimously **RESOLVED** to appoint Greene CPA as the auditors for NBCFP's 2025 Year End.

## 7.0 Nomination Report

The President reviewed the slate of nominations for the 2025-2026 year:

<b>President:</b>	Dr. Jennifer Russell
<b>Past -President:</b>	Dr. Karine Boulay
<b>Member at Large:</b>	Dr. Julie Levesque-Taylor
<b>Sherbrooke Rep:</b>	Dr. Julie Moffitt

**UPON MOTION** duly made by Ravneet Comstock and seconded by Darren Martin, it is unanimously **RESOLVED** to approve the 2025-2026 Board of Directors.

The President also encouraged anyone interested in finding out more about joining the NBCFP Board of Directors to reach out to herself, the Past-President, or the Association Manager.

## 8.0 2025 NBCFP Award Recipients

The President announced the recipients of the 2025 NBCFP Awards:

- Rising Star – Madeleine Savoie
- 1<sup>st</sup> Five Years – Sean Gormley
- Award of Excellence – Marie-Josée Nadeau
- Dr. Sharon Northorp – Janique Allain
- Family Medicine Resident Leadership – Veronique Allain
- Family Medicine Teacher – Emmanuelle Cyr
- Family Physician of the Year – Louis-Marie Gauthier
- Patient's Medical Home – Outstanding Medical Practice – Coastal Communities Health Home

It was also announced that the 2026 Award Nominations are now open and will close on April 24, 2026.

## 9.0 Adjournment

**UPON MOTION** duly made by Jean-Pierre Arseneau and seconded by Darren Martin, it is unanimously **RESOLVED** to adjourn the 2025 NBCFP Annual Members' Meeting.

## President's Report

I have completed my first term as NBCFP President and am excited to let my name stand for a second term. It has been an eventful couple of years learning the ins and outs of our organization and we feel that our footing is sound to launch us into the next two years.

Since we met last year for our AMM, we have had much forward momentum:

- In July of 2025, we launched our new website hosted locally and managed by our team. This ensures we can keep our information up to date and make any adjustments as necessary.
- In November 2025, myself and our Vice-President, Karine Boulay, attended the Family Medical Forum in Winnipeg. We also attended the annual Celebration of Medicine event where New Brunswick's Family Physician of the Year, Dr. Louis-Marie Gauthier was honoured by his peers.
- Also in November, we held our second annual awards evening where we celebrated the achievements of our local family physicians. This year's award winners will be announced shortly and the awards evening will take place in November again this year.
- We met with residents from both medical schools here in New Brunswick where we heard some of their concerns around rotations and how burdensome the administrative process is. Discussions will continue.
- We attended engagement sessions with the Government of NB regarding the public health plan.
- We also met with the Gagetown base about the potential of rotations at the base medical clinic as it is a collaborative care model. We will have an upcoming meeting with the Department of Health to discuss the matter further.
- I was able to teach 1<sup>st</sup> year medical students at the Université de Moncton cancer screening group learning session. After the class, the group had wonderful discussion around specialty choices, and why they were learning either towards or away from family medicine.
- The New Brunswick College has been meeting regularly with a CFPC Staff team member regarding Health Policy and Government Relations. This is going well to facilitate better understanding and collaboration as we work together.

We are thrilled to collaborate with the New Brunswick Medical Society's Health Summit again this year. Their team does a fantastic job of organizing this event, and we are grateful to be part of it.

Looking ahead to the next term, the College board and staff will diligently work towards furthering our three strategic priorities of building awareness and creating value, advancing high-quality care, and advocacy and collaboration. We thank each and every one of you for your contribution to the medical field, and particularly that of family medicine.

**THE NEW BRUNSWICK COLLEGE OF FAMILY PHYSICIANS INC.**  
**Unaudited Statement of Financial Position**

1

As at December 31,	2025	2024
<b>ASSETS</b>		
<b>Current assets</b>		
Cash	\$ 555,803	\$ 545,236
Accounts receivable	567	1,418
Prepaid expenses	440	262
	<b>556,810</b>	<b>546,916</b>
<b>Equipment</b>	<b>202</b>	<b>253</b>
	<b>\$ 557,012</b>	<b>\$ 547,169</b>
<b>LIABILITY</b>		
<b>Current liability</b>		
Accounts payable and accrued liabilities (note 3)	\$ 7,514	\$ 15,870
<b>NET ASSETS</b>		
<b>UNRESTRICTED</b>	<b>549,498</b>	<b>531,299</b>
	<b>\$ 557,012</b>	<b>\$ 547,169</b>

Signed on Behalf of the Board

\_\_\_\_\_ Member

\_\_\_\_\_ Member

**THE NEW BRUNSWICK COLLEGE OF FAMILY PHYSICIANS INC.**  
**Unaudited Statement of Operations and Changes in Net Assets**

2

For the year ended December 31,	2025	2024
<b>REVENUES</b>		
Membership dues	\$ 128,763	\$ 137,273
Mainpro	1,900	-
CFPC transfer	67,720	68,064
	<b>198,383</b>	<b>205,337</b>
<b>EXPENDITURES</b>		
Amortization	51	63
Awards and grants	729	5,000
Conferences, award ceremonies and annual meeting	29,357	3,905
Fees and charges	112	112
Honorariums	14,000	12,717
Insurance	628	1,114
Management and administrative fees	81,600	83,065
Meetings, travel and board expenses	5,626	10,241
Non-recoverable tax expense	21,036	16,367
Office supplies	332	237
Professional fees	5,723	19,117
Advertising and promotion	20,990	-
Salaries and employee benefits	-	3,538
Telephone and utilities	-	187
	<b>180,184</b>	<b>155,663</b>
Expense recoveries	-	1,606
	<b>180,184</b>	<b>154,057</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES FOR THE YEAR</b>	<b>\$ 18,199</b>	<b>\$ 51,280</b>
<b>BALANCE, BEGINNING OF YEAR</b>	<b>\$ 531,299</b>	<b>\$ 480,019</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES FOR THE YEAR</b>	<b>18,199</b>	<b>51,280</b>
<b>BALANCE, END OF YEAR</b>	<b>\$ 549,498</b>	<b>\$ 531,299</b>

**THE NEW BRUNSWICK COLLEGE OF FAMILY PHYSICIANS INC.**  
**Unaudited Statement of Cash Flows**

3

For the year ended December 31,	2025	2024
<b>OPERATING ACTIVITIES</b>		
Excess of revenues over expenditures for the year	\$ 18,199	\$ 51,280
Adjustment for Amortization	51	63
	<b>18,250</b>	51,343
Change in non-cash working capital items		
Accounts receivable	851	13,714
Prepaid expenses	(178)	(262)
Accounts payable and accrued liabilities	(8,356)	7,939
<b>INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>10,567</b>	72,734
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<b>545,236</b>	472,502
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<b>\$ 555,803</b>	\$ 545,236