

AMM Meeting Minutes

May 31, 2025

Hybrid

Present: Jennifer Russell (Chair)
Karine Boulay
Darren Martin
Julie Levesque-Taylor
Natalie Cauchon

Regrets: Julie Moffitt
Scott Fenwick
Melanie Jones
Jennifer Hall

Recorder: Jocelyn Fisher

1.0 Land Acknowledgement, Call to Order, Quorum and Conflicts/Announcements

The Chair opened the meeting with the land acknowledgement and Conflict of Interest statements. The meeting was called to order at 5:00 PM – it started late due to the conference running over. No conflicts were declared.

2.0 Approval of the Agenda

There were no additions or changes to the agenda.

UPON MOTION duly made by Darren Martin and seconded by Ravneet Comstock, it is unanimously **RESOLVED** to approve the May 31, 2025 AMM agenda.

3.0 Approval of the 2024 AMM Meeting Minutes

UPON MOTION duly made by Karine Boulay and seconded by Nicholas Ault, it is unanimously **RESOLVED** to approve the 2024 AMM meeting minutes.

4.0 Finance Report

The Past-President reviewed the year-end statement as prepared by Greene CPA.

There were no red flags for Greene CPA in their report.

UPON MOTION duly made by Karine Boulay and seconded by Nicholas Ault, it is unanimously **RESOLVED** to approve the 2024 year-end report as prepared by Greene CPA.

5.0 Appointment of Auditors for 2025 Year End

UPON MOTION duly made by Karine Boulay and seconded by Jean-Pierre Arseneau, it is unanimously **RESOLVED** to appoint Greene CPA as the auditors for NBCFP's 2025 Year End.

7.0 Nomination Report

The President reviewed the slate of nominations for the 2025-2026 year:

President:	Dr. Jennifer Russell
Past -President:	Dr. Karine Boulay
Member at Large:	Dr. Julie Levesque-Taylor
Sherbrooke Rep:	Dr. Julie Moffitt

UPON MOTION duly made by Ravneet Comstock and seconded by Darren Martin, it is unanimously **RESOLVED** to approve the 2025-2026 Board of Directors.

The President also encouraged anyone interested in finding out more about joining the NBCFP Board of Directors to reach out to herself, the Past-President, or the Association Manager.

8.0 2025 NBCFP Award Recipients

The President announced the recipients of the 2025 NBCFP Awards:

- Rising Star – Madeleine Savoie
- 1st Five Years – Sean Gormley
- Award of Excellence – Marie-Josée Nadeau
- Dr. Sharon Northorp – Janique Allain
- Family Medicine Resident Leadership – Veronique Allain
- Family Medicine Teacher – Emmanuelle Cyr
- Family Physician of the Year – Louis-Marie Gauthier
- Patient's Medical Home – Outstanding Medical Practice – Coastal Communities Health Home

It was also announced that the 2026 Award Nominations are now open and will close on April 24, 2026.

9.0 Adjournment

UPON MOTION duly made by Jean-Pierre Arseneau and seconded by Darren Martin, it is unanimously **RESOLVED** to adjourn the 2025 NBCFP Annual Members' Meeting.