

Agenda Item	Discussion Points
<b>1 – Call to order:</b>	<p>Meeting was called to order by President, Dr Ghislain Lavoie at 12:00 pm.</p> <p>Dr Lavoie started the meeting with a land acknowledgment. He then welcomed all attendees and established some virtual meeting housekeeping guidance for raising/lowering hand, voting for motions, polling, and simultaneous translation. These guidelines were practiced with the members.</p> <p>Lastly, Dr Lavoie thanked previous NBCFP presidents for their leadership and acknowledged the presence of Dr Catherine Cervin, Dr Francine Lemire, Lissa Manganaro and Heather Mullen from the College of Family Physicians of Canada.</p>
<b>2 – Quorum</b>	<p>The quorum, composed of 20 members, was confirmed by Dr Karine Boulay at 1:09 pm.</p>
<b>3 – Declaration of any conflicts of interest</b>	<p>Dr Ghislain Lavoie declared that there were no conflicts of interest regarding the meeting's panelists.</p>
<b>4 – Approval of Agenda</b>	<p>Dr Ghislain Lavoie asked members if there were any amendments to the modified agenda. Hearing and seeing none, he then proposed the following motion:</p> <p>To approve the amended agenda as presented.</p> <p>The motion was moved by Dr Darren Martin and seconded by Dr Karine Boulay. The motion was approved by members with the polling function.</p>
<b>5 – Approval of previous Annual Member Meeting minutes</b>	<p>Dr Lavoie asked if everyone received the minutes from the 2020 Annual Member Meeting and if they would like to bring any modifications to it or ask questions. Hearing or seeing no comments or question, Dr Lavoie proposed the meeting minutes as presented.</p> <p>The motion was moved by Dr Amélie Thériault and seconded by Dr Darren Martin. The motion was approved by members using the online voting function.</p>
<b>6 – Report of the Honorary Treasurer/ presentation of financial statements</b>	<p>Dr Lavoie invited Dr Karine Boulay, our honorary treasurer, to present us the unaudited financial statements ending December 31, 2020.</p> <p>Dr Boulay mentioned that the financial documents were available on the NBCFP website. She also mentioned that the 2020 Financial Statements graphics presented were condensed to fit the slides.</p> <ul style="list-style-type: none"> <li>• Revenues: \$192 299 for a total decrease of \$16730 compared to 2019 <ul style="list-style-type: none"> <li>○ Membership revenues: Slight decreased of \$10 637 caused by an electronic transfer error</li> <li>○ Transfer from CFPC: Increase of \$7 802</li> <li>○ Mainpro+: Decrease of \$7 200 due to the lower number of accredited CPD activity due to COVID-19</li> <li>○ FMC: Decrease of \$6 600 since we canceled the event</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>● Expenses: \$182 510 for a total increase of \$21 703 compared to 2019               <ul style="list-style-type: none"> <li>○ Salaries, benefits, and professional services: Increase of \$21 703 due to the cost of consultants for both the strategic plan and recruitment for EAA position in June</li> <li>○ Awards and grants: Decrease of \$7 372 since we received no applications for grants</li> <li>○ Miscellaneous: Increase of \$13 949 to adjust previous HST reports.</li> <li>○ Office furniture, phone, rent and insurances: Decrease of \$2 348</li> <li>○ Meetings expenses: Decrease of \$14 315 since we canceled in-person meetings</li> <li>○ Conference: Decrease of \$5 854 since we canceled the event</li> <li>○ Committees and projects: Increase of \$5 190 for the “We Specialize In You” campaign</li> </ul> </li> <li>● Accumulated net income: \$382 539</li> <li>● Surplus of revenues of expenses: \$9 789</li> <li>● Net Revenue for 2020 : \$392 328</li> <li>● Assets of \$404 439</li> </ul> <p>Dr Boulay invited members to ask their questions on the chat. Hearing or seeing no questions, Dr Boulay continued to the next point on the agenda.</p>
<p><b>7 – Approval of 2020 audited financial statements</b></p>	<p>Dr Karine Boulay proposed the following motion:</p> <p>That the unaudited financial statements for the fiscal year ending December 31, 2020, be approved as presented.</p> <p>The motion was moved by Dr Boulay and seconded by Dr Ghislain Lavoie. The motion was voted and approved by the members.</p>
<p><b>8 – Approval of Grant Thornton as auditor for 2021</b></p>	<p>Dr Karine Boulay proposed the following motion:</p> <p>That Grant Thornton be appointed as auditors for the NBCFP for the 2021/2022 fiscal year.</p> <p>The motion was moved by Dr Boulay and seconded by Dr Darren Martin. The motion was voted and approved by the members.</p>
<p><b>9 – Report from the President, NBCFP for 2021-2022</b></p>	<p>Dr Lavoie started his report by mentioning the amazing work of family doctors during this pandemic and thanked the board members for their hard work and dedication during the past year. He then reminded the members of their social duties to their patients and community they serve as family physicians.</p> <p>Dr Lavoie shared his desire to work on a solid foundation for the college, as well as continuing our advocacy efforts and defending the interest of Family Physicians. He mentioned honesty, openness, democracy, and efficient communication as founding values of his presidency. He then mentioned the 2021-2024 strategic plan, as well as the upcoming communication plan, and thanked the members who took the time to answer our survey.</p>

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	Dr Lavoie asked if there was any question about his report. Seeing or hearing none, the meeting proceeded.
<b>10 – Report from the CFPC</b>	<p>Dr Lavoie invited Dr Catherine Cervin, President, and Dr Francine Lemire, Executive Director &amp; CEO of the College of Family Physicians of Canada to present their report.</p> <p>Dr Lemire thanked Dr Lavoie and everyone who participated to this member assembly virtually. Dr Lemire briefly mentioned that the CFPC was evaluating a publication by the CFP that raised many concerns and reminded member that the CFP is an independent editorial. She also mentioned the revision of their strategic plan and the Family Medicine residency training profile. Dr Lemire also spoke about the launch of CFPC Learn and the successful virtual Annual Forum.</p> <p>Dr Lavoie thanked both Dr Lemire and Dr Cervin and asked the attendees if there were any question for both. Hearing and seeing none, he moved forward on the agenda.</p>
<b>11 – Presentation of slate of officers for 2021-2022</b>	<p>Dr Lavoie declared that the following members have submitted their expression of interest and their nomination have been confirmed by the executive committee. They have been presented on the shared screen via Zoom for the voting.</p> <ul style="list-style-type: none"> <li>• President – Dr Ghislain Lavoie</li> <li>• President Elect – Dr Karine Boulay</li> <li>• Secretary-Treasurer – Dr Amélie Thériault</li> <li>• Member at large – Dr Natalie Cauchon</li> <li>• Member at large – Dr Marc-André Robichaud</li>   <li>• CPD – Vacant</li> <li>• FFYP – Dr Roxanne Pelletier</li> <li>• Health and Wellness – Vacant</li> <li>• Member Value – Dr Darren Martin</li> <li>• Quality Improvement - Vacant</li> <li>• University of Sherbrooke – Dr Lise Babin (Faculty); Vacancies (resident &amp; student positions)</li> <li>• Dalhousie University – Dr Sasha Sealy (Faculty); Vacancies (resident &amp; student positions)</li> <li>• Memorial – Faculty (TBD); Vacant (Student)</li> </ul> <p>Dr Lavoie proposed the following motion: That the 2021-2022 NBCFP Board of Directors be approved as presented. The motion was proposed by Dr Karine Boulay and seconded by Dr Amélie Thériault. The motion was voted and approved by the members.</p> <p>Dr Lavoie thanked the new NBCFP Board members for their service to their community.</p>
<b>15 – Adjournment</b>	The meeting was adjourned at 12:32pm by the President, Dr Ghislain Lavoie.